



7 Learmonth Road
Wendouree Victoria 3355
PO Box 152 Ballarat
Victoria 3353 Australia
Telephone 1800 061 514
Facsimile (03) 5320 3299

Authority to Send Account

To:

(PLEASE TICK APPROPRIATE BOXES)

Nominee Non-residential tenant (NRT) Managing agent

Date IN or OUT (PLEASE CIRCLE) _____

Important: If an owner's Central Highlands Water account is sent to a nominee, non-residential tenant or managing agent, the agreement to pay the account is between the owner and the nominated person. If the nominated person fails to pay the account the amount is ultimately the responsibility of the owner as it is a charge against the property in accordance with the Water Act 1989 (as amended).

Account no: _____

Property address: _____

Owner name: _____

Postal address: _____

Email: _____ Ph: _____

Nominee/NRT name: _____

Type of business: _____ (eg. café, retail, bookshop)

Nominee/NRT address: _____

Managing agent: _____

I/we, the undersigned, request that the owner's account for the above property be sent to the nominee, non residential tenant or managing agent as indicated above. I/we will advise Central Highlands Water when this agreement ceases and acknowledge that any apportioning of accounts is a matter between the owner and nominee.

Owner's signature: _____ Date: _____

Collection statement: The personal information on this form will be stored and used to bill the property occupier for the cost of water volume and water and sewerage services supplied to the property. This information may be disclosed to the occupier and owner of the property. Without this information Central Highlands Water would be unable to bill the occupier of the property for the services provided. If you wish to access information about you held by Central Highlands Water please contact us at the address listed on this form.