



Verification Form - Acceptance of Digital Information

Service: (Circle one only) **WATER SUPPLY / SEWERAGE**

Job description: _____

Municipality: _____

Developer: _____

Consultant: _____

Nominated Rep.: _____

Consultant Ref. No.: _____

Central Highlands Water Ref _____

1 Documentation to be submitted

- 1.1 Evidence of third party verification to AS/NZS ISO 9001 quality system standards.
- 1.2 A hardcopy of the asset information including the subdivisional information and financial details.
- 1.3 All information supplied is labelled with the supplier's name, the Central Highlands Water's issued Surveyor's Code Number and the job identification number.
- 1.4 Specific identification of file is required ie, DGN, DXF, Linked or unlinked in accordance with the Consultant Responsibilities as set out in the relevant Digital Input Manual.
- 1.5 The name of the Survey Company used to supply the digital information.
- 1.6 Verification Form Attachment Sheet, if any of the items on this form are not applicable.

2 Consultant's Assurance

As the Consultant's nominated representative responsible for the survey of the Works detailed in Central Highlands Water's Notice of Agreement Reference No. _____,

I verify that:

- 2.1 The survey is in accordance with the Central Highlands Water's Notice of Agreement,
- 2.2 The survey has been completed in accordance with our company's quality system,
- 2.3 The survey is in accordance with the Central Highlands Water's Survey Manual,

- 2.4 The survey is in accordance with all relevant Central Highlands Water specifications and relevant Australian Standards,
- 2.5 The digital information is supplied virus free and in accordance with the Consultants Responsibilities as set out in the *Survey* manual.
- 2.6 The source documents have been filed in a manner that can be readily accessed for audit purposes,

Nominated Representative	
_____	_____
Name	Company Position
_____	_____
Signature	Date